

OFFICIAL GAZETTE



GOVERNMENT OF GOA

NOTE: There is one Extraordinary issue to the Official Gazette Series I No. 11 dated 10-6-99, namely, Extraordinary dated 11-6-99 from pages 143 to 144 regarding Notification from Department of Law & Judiciary (Legal Affairs Division).

GOVERNMENT OF GOA

Department of Panchayat Raj and Community Development

Directorate of Panchayats

Notification

20/DP/GPC/97-98

Whereas the draft of the Goa Panchayat Raj (Co-option of members of Standing Committees) Rules, 1999, was published as required by sub section (1) of section 240 of the Goa Panchayat Raj Act, 1994 (Goa Act 14 of 1994) at pages 838 to 842 of the Official Gazette, Series I No. 45, dated 5-2-1998, under Notification No. 20/DP/GPC/97-98 dated 15-12-1997 of the Department of Panchayat Raj and Community Development inviting objections and suggestions from all persons likely to be affected thereby, before the expiry of fifteen days from the date of publication of the said Notification in the Official Gazette;

And whereas, the said Gazette was made available to the public on 5-2-1998;

And whereas no objections or suggestions have been received from the public on the said draft rules.

Now, therefore, in exercise of the powers conferred by section 240 of the Goa Panchayat Raj Act, 1994 (Goa Act 14 of 1994) the Government of Goa hereby makes the following rules namely:—

CHAPTER - I

Preliminary

1. *Short title and commencement.*— (1) These rules may be called the Goa Panchayat Raj (Election of members of Standing Committees) Rules, 1999.

(2) They shall come into force at once.

2. *Definitions.*— In these rules, unless the context otherwise requires,—

(a) "Act" means the Goa Panchayat Raj Act, 1994 (Goa Act 14 of 1994);

(b) "Committee" means a committee constituted under section 63 of the Act;

(c) "Election" means an election to elect a member of the Committee from amongst the member of the Panchayat;

(d) "Presiding Authority" means the Sarpanch and in his absence, the Deputy Sarpanch of the Panchayat and in the absence of both, any member of the Panchayat elected by the members of the Panchayat from amongst themselves;

(e) "Section" means a section of the Act;

(f) "Words" and phrases" used but not defined in these Rules, shall have the same meaning as assigned to them in the Act.

CHAPTER - II

Election

3. *Procedure for election of members.*— (1) The Panchayat shall fix the date, time, place and programme of election of members of the Committees and shall cause the notice thereof to be displayed on the notice board of the Panchayat seven days in advance. A copy of notice shall also be affixed at conspicuous places in the Village Panchayat area. A copy of the notice shall also be endorsed to the Block Development Officer for information.

(2) *Filling of nomination.*— The nomination for election of member of Committee, shall be made before the Presiding Authority by means of a nomination paper in Form I hereto.

(3) Every nomination paper shall be signed by two members of the Panchayat as proposer and seconder respectively and the candidate shall sign a declaration on it expressing his willingness to contest for the election.

(4) Each candidate shall file a separate nomination paper.

(5) Every nomination shall be presented to the presiding Authority by the candidate or his proposer or seconder on the date, at the place and during the hours specified in the notice for filling nomination papers.

(6) Immediately after the date and time for receipt of nomination papers is over, the presiding Authority shall publish a list in FORM II hereto, containing the names of the candidates whose nominations have been received.

4. *Scrutiny of nomination papers.*— (1) On the date appointed for the scrutiny of nominations, the candidate, his proposer and seconder may attend at such place and time as is specified in the notice, for the scrutiny of nomination papers and the Presiding Authority shall give such persons all reasonable facilities to examine the nomination papers of all the candidates which have been received.

(2) The Presiding Authority shall then examine the nomination papers and shall decide all objections which may be made at that time to any nomination and may, either on such objection or on his own motion and after such enquiry, if any, as he may deem necessary, reject any nomination on any one or more of the following grounds, namely:—

(a) That the candidate is not eligible for election as a member of any Committee under the provisions of the Act;

(b) That the candidate is disqualified for being a member of any Committee by a competent authority or by a competent Court of law;

(c) That the candidate is restrained by an order of competent authority or a competent Court of law for being chosen as a member of any Committee;

(d) That the candidate, proposer or Secunder, as the case may be, is a person who is not a member of the Panchayat;

(e) That the proposer or seconder is restrained by an order of a competent authority or a competent Court of law from voting;

Provided that the nomination of a candidate shall not be rejected merely on the ground of an incorrect description of his name or the name of his proposer or seconder, or of any other particulars relating to the candidate or his proposer or seconder, if the identity of the candidate, proposer or seconder, as the case may be, may otherwise be established beyond reasonable doubt.

(3) The Presiding Authority shall endorse on each nomination paper his/her decision accepting or rejecting the same and if the nomination paper is rejected, shall record in writing a brief statement of reasons for such rejection.

5. *Publication of the list of nominated candidates.*— The Presiding Authority shall, before the time fixed for the meeting for election, cause to be published a list containing the names

of the validly nominated candidates in Form III hereto by affixing it on the Notice Board of the Panchayat.

6. *Withdrawal of Candidature.*— A Candidate may withdraw his candidature by giving a notice in writing to that effect to the Presiding Authority within the time limit as specified in the notice. The notice of withdrawal shall be as specified in Form IV hereto.

7. *Procedure after publication of the list of validly nominated candidates.*— (1) If, there remains after withdrawal, only one candidate, there shall be no voting and such candidate, shall be declared to have been duly elected as the member of the Committee.

(2) If there are two or more such candidates, an election shall be held by secret Ballot, and votes of the members present at the meeting shall be taken.

8. *Voting and result of election.*— (1) The Presiding Authority shall cause arrangements to be made so as to ensure the secrecy of the ballot.

(2) Every member wishing to vote shall be supplied with a ballot paper duly authenticated by the seal and signature of the Presiding Authority, on which names of duly nominated candidates shall be printed/typed/cyclostyled or legibly written in English and Devnagari script in the alphabetical order of their names in the form as specified in Form V hereto.

(3) Every member shall place a cross mark (X) in column (2) of the ballot papers against the name of the candidate for whom he wishes to vote, with a ball pen or a pencil of any colour:

Provided that if a member is illiterate or unable to vote in the above manner on account of illiteracy, the Presiding Authority shall at the request of such member, make the mark on the ballot paper according to the directions of such member.

(4) The member shall then fold up the ballot paper so as to conceal his vote and deposit the same in a ballot box placed in the view of the Presiding Authority or hand over the same to the Presiding Authority.

(5) Every member wishing to record his vote shall do so in person and not by proxy.

(6) *The Presiding Authority shall, after the voting is over.*—

(a) Count the votes in the presence of such members as may be present and declared the candidate securing the largest number of valid votes to have been elected;

(b) in the event there is an equality of votes between the candidates, draw lots in the presence of the members and the candidate whose name is first drawn shall be declared to have been duly elected.

9. *Validity of the ballot paper.*— Any ballot paper which bears any mark or signature of any of the voting member by which the voter may be identified or on which the mark (X)

is placed against more than one name or in an ambiguous manner or which does not bear the Official seal and signature of the Presiding Authority referred to in sub-rule (2) of rule 9, shall be invalid.

10. *Preparation of record of proceedings and publication of result of election.*— Immediately after the meeting for election is held the presiding Authority shall,—

(a) Prepare a record of the proceedings of the meeting and sign it, attesting with his initials every corrections made therein, and also permit any member present at the meeting to affix his signature to such record, if he expresses his desire to do so;

(b) publish on the notice board of the Panchayat a notice signed by him stating the name of the person/s elected as member/s of any committee, and send a copy of such notice in duplicate to the Block Development Officer. Such notice shall be in Form VI hereto.

11. *Packing and preservation of election record.*— (1) The Presiding Authority shall then make packets of the ballot papers and other papers relating to the election, seal up the packets, and note thereon a description of the contents, the election to which they relate with the date thereof, and send the same to the Block Development Officer.

(2) The packets shall be retained in the safe custody in the office of the Block Development Officer for a period of one year and shall then, unless otherwise directed by a competent authority or Court, be destroyed.

12. *Adjourned meeting.*— If, at a meeting called for the election of a member of any Committee, no member is elected for any reason whatsoever, the Presiding Authority shall adjourn the same to another date to be notified by the Panchayat in due course.

13. *Dispute regarding election of member.*— (1) In the event of any dispute arising as to validity of the election of the members, the dispute shall be referred to the Block Development Officer by the aggrieved person, and the decision of the Block Development Officer thereof shall be final:

Provided that no such dispute shall be entertained by the Block Development Officer if the same is not filed in the form of an election petition duly verified by the Petitioner, within a period of 15 days from the date of declaration of result as aforesaid.

(2) The Block Development Officer in deciding a reference under sub-rule (1), shall have the same powers and shall follow the same procedure as is provided for deciding election petitions under the provisions of the Act and rules framed thereunder.

(3) An order passed under this rule shall be final and conclusive.

14. *Assistance of Secretary.*— The Secretary of the Panchayat shall assist the presiding Authority in conducting the election of member of the Committee whenever the Presiding Authority seeks his assistance.

FORM - I

[See sub-rule (2) of rule 4]

Nomination form for election as member of Committee

(1) Name of the Panchayat

(2) Full name of the Candidate

(3) Father's or Husband's name

(4) Age

(5) Sex

(6) Address

(7) Full name and address of the Proposer

(8) Full name and address of the Seconder

(1) Signature of the proposer (2) Signature of the Seconder

Date: Date:

Place: Place:

CANDIDATE'S DECLARATION

I, the above named candidate, give my consent to this nomination.

Date:

Place: Signature of the Candidate

ENDORSEMENT BY THE PRESIDING OFFICER

Serial Number

This nomination paper was presented to me by
 (name) at (hours)
 (on) (date) Accepted/Rejected (If rejected give reasons)

Date:

Place: Signature of the Presiding Authority

Serial No.

Received nomination paper of Shri/Smt
 for election as member of Committee of
 Village Panchayat Proposed and Seconded by (1)
 and (2) respectively, which was presented
 to me at (place) at
 (time) this day of 19 by Shri

Signature of the Presiding Authority

FORM - II

[See rule 4 (6)]

List of candidates whose nominations are received for election as member of Committee of Village Panchayat of

Sr. No.	Name of the Candidate	Address of Candidate	Remarks
(1)			
(2)			
(3)			
(4)			
(5)			
(6)			

Date:

Place: Signature of the Presiding Authority

FORM - III

(See rule 6)

List of the candidates validly nominated for election as member of Committee of Village Panchayat of

Sr. No.	Name of the Candidate	Address of Candidate	Remarks
(1)			
(2)			
(3)			
(4)			
(5)			
(6)			

Date:

Place: Signature of the Presiding Authority

FORM - IV

NOTICE OF WITHDRAWAL

(See rule 7)

Election to the Committee of the Village Panchayat of

To,
The Presiding Authority,
..... Village Panchayat

Sub:- Withdrawal of candidature

Sir,

I, the undersigned, Shri a candidate for the election of member of Committee of Panchayat, do hereby give notice that I withdraw my candidature.

Place: Yours faithfully,

Date: (Signature of the Candidate)

This notice was delivered to me at (hours) on (date) by (name) the candidate.

Date: Signature of the Presiding Authority

Receipt for Notice of Withdrawal

(To be handed over to the person delivering the notice)

The notice of withdrawal of candidature by a candidate at the election to the was delivered to me by at (hours) on (date).

Signature of the Presiding Authority

FORM - V

[See rule 9 (2)]

BALLOT PAPER

Village Panchayat

..... Committee

Signature and seal of the Presiding Authority

Sr. No.	Name of the candidates with the name of father or husband and residence address	For mark (x) by voter
(1)		
(2)		
(3)		
(4)		

FORM - VI

Notice

[See rule 11 (b)]

In pursuance of clause (b) of rule 11 of the Goa Panchayat Raj (Election of members of standing Committee) Rules, 1999, I, the presiding Authority, do hereby declare that the persons specified in column (2) of the Schedule below is/are duly elected as member/s of committee of the Village Panchayat mentioned in the corresponding entry in column (1) of the said Schedule.

SCHEDULE

Name of Village Panchayat	Name of member and his address
(1)	(2)

Place:

Date: Presiding Authority

By order and in the name of the Governor of Goa.

G. G. Kambli, Director of Panchayats & Ex-Officio Joint Secretary.

Panaji, 18th May, 1999.

Department of Personnel

Notification

1/31/74-PER (Vol. V) (Pt. file)

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, and in supersession of the existing Recruitment Rules for the relevant posts, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Goa General Service, Group 'B' Non-Ministerial, Non-Gazetted post in the Goa Medical College, Government of Goa, namely:—

1. *Short title, application and commencement.*— (1) These rules may be called the Government of Goa, Goa Medical College, Group 'B' Non-Ministerial, Non-Gazetted, Recruitment Rules, 1999.

(2) They shall apply to the posts specified in column (1) of the Schedule to these rules (hereinafter called as the "said schedule").

(3) They shall come into force from the date of their publication in the Official Gazette.

2. *Number, classification and scales of pay.*— The number of posts, classification of the said posts and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedule:

Provided that the Government may vary the number of posts in column (2) of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.*— The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith

shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualification.*— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Goa Public Service Commission, relax any of the provision of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

7. These rules are issued in consultation with the Goa Public Service Commission vide their letter No. COM/II/13/30 (2)/92/494 dated 5-5-1999.

By order and in the name of the Governor of Goa.

G. J. Prabhudesai, Joint Secretary (Personnel).

Panaji, 1st June, 1999.

SCHEDULE

Name/ /Desi- -gnation of post	Number of posts	Classifi- cation	Scale of pay	Whether selec- tion post or non- -selec- tion post	Age limit for direct recruits	Whether the benefit of added year of service is admissible under Rule 30 of CCS (Pen- sion) Rules, 1972	Educational and other qualifications required for direct recruits	Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees	Period of proba- tion, if any	Method of recruitment, whether by direct or by promotion or by deputation/ /transfer/ /contract and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ /deputation/ /transfer, grades from which promotion/ /deputation/ /transfer is to be made	If a D. P. C. exists, what is its composition	Circumstances in which Goa Public Service Commission is to be consulted in making recruitment
1	2	3	4	5	6	6(a)	7	8	9	10	11	12	13
Microbi- ologist	(1) (one) Subject to variation depend- ent on workload.	Goa General Service Group 'B' (Non- Minis- terial Non- Gazet- ted).	Rs. 5500- 175- 9000.	N. A.	Not exceeding 35 years (relaxable for Government servants in ac- cordance with the orders or instructions issued by the Government).	N. A.	<i>Essential:</i> (1) M. Sc. in Microbio- logy. (2) 3 years experience in Microbiology in a recognised Hospital/ /Institute/Laboratory. (3) Knowledge of Konkani. <i>Desirable:</i> Knowledge of Marathi.	N. A.	Two years.	Direct recruitment	N. A.	Group 'B' D.P.C. consisting of:— 1. Chairman/ /Member Goa Public Service Commission — Chairman. 2. Chief Secre- tary or his nominee —Member. 3. Administrative Secretary/ Head of De- partment —Member.	As required under the Goa Public Service Commission (Exemption from Consul- tation) Regula- tions, 1988. Consultation with the Goa Public Service Commission is necessary for making direct recruitment, promotion, confirmation and selection of an officer for appoint- ment on depu- tation and for amending/re- laxing any of the provisions of these rules.

Notification

1/31/74-PER (Vol. V) (Pt. file)

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, and in supersession of the existing Recruitment Rules for the relevant posts, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Goa General Service, Group 'A' Gazetted post in the Goa Medical College, Government of Goa, namely:—

1. *Short title, application and commencement.*— (1) These rules may be called the Government of Goa, Goa Medical College, Group 'A' Gazetted, Recruitment Rules, 1999.

(2) They shall apply to the posts specified in column (1) of the Schedule to these rules (hereinafter called as the "said schedule").

(3) They shall come into force from the date of their publication in the Official Gazette.

2. *Number, classification and scales of pay.*— The number of posts, classification of the said posts and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedule:

Provided that the Government may vary the number of posts in column (2) of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.*— The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualification.*— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Goa Public Service Commission, relax any of the provision of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

7. These rules are issued in consultation with the Goa Public Service Commission vide their letter No. COM/II/13/30 (1)/99/493 dated 5-5-1999.

By order and in the name of the Governor of Goa.

G. J. Prabhudesai, Joint Secretary (Personnel).

Panaji, 1st June, 1999.

SCHEDULE

Name/ /Desi- -gnation of posts of post	Numbe- r of posts	Classifi- cation	Scale of pay	Whether selection post or non- selection post	Age limit for direct recruits	Whether the benefit of added year of service is admissible under Rule 30 of CCS (Pen- sion) Rules, 1972	Educational and other qualifications required for direct recruits	Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment, whether by direct or by promotion or by deputation/ /transfer/ /contract and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ /deputation/ /transfer, grades from which promotion/ /deputation/ /transfer is to be made	If a D P C exists, what is its composition	Circumstances in which Goa Public Service Commission is to be consulted in making recruitment
1	2	3	4	5	6	6(a)	7	8	9	10	11	12	13
Senior Phar- maceu- tical Chem- ist.	(1) (one) Subject to variation depend- ent on work- load	Goa General Service Group 'A' Gazet- ted.	Rs. 10,000- 325- 15,200.	Selection.	Not exceed- ing 45 years (relaxable for Government servants upto 5 years in accor- dance with the orders or instructions issued by the Govern- ment).	Yes.	<i>Essential:</i> (1) M. Pharm, in Pharma- ceutical Chemistry or Pharmacy from recognised University or equivalent. (2) 5 years' Research ex- perience in Pharma- ceutical Chemistry/ /Pharmacology in Government Medical Teaching Institution. (3) Knowledge of Konkani. <i>Desirable:</i> Knowledge of Marathi.	Age: No. Educational Qualifications: Yes	Two years.	By promotion failing which by direct recruit- ment.	<i>Promotion:</i> Pharmaceutical Chemist with 5 years regular service in the grade.	Group 'A' D. P. C. consisting of:— (1) Chairman/ /Member Goa Public Service Commission- Chairman. (2) Chief Secretary or his nominee -Member. (3) Administrative Secretary/Head of Department- Member.	As required under the Goa Public Service Com- mission (Ex- emption from Consultation) Regulations, 1988. Con- sultation with the Goa Public Service Commission is necessary for making di- rect recruit- ment, promo- tion, confir- mation and selection of an Officer for appointment on deputation and for amending/re- laxing any of the provi- sions of these rules.